



South Carolina Department of Labor, Licensing and Regulation  
**South Carolina Board of  
Long Term Health Care Administrators**  
110 Centerview Dr. • Columbia • SC • 29210  
P.O. Box 11329 • Columbia • SC 29211-1329  
Phone: 803-896-4544 • [Contact.LTHCA@llr.sc.gov](mailto:Contact.LTHCA@llr.sc.gov) • Fax: 803-896-4515  
[llr.sc.gov/lthc](http://llr.sc.gov/lthc)

## Fee List

### A. Nursing Home Administrators

1. Application for Licensure:.....\$200.00
2. Application for Re-examination.....\$135.00
3. Provisional License.....\$500.00
4. Initial Licensure Period.....\$175.00
5. Annual Renewal
  - a. Active Status.....\$175.00
  - b. Inactive Fee.....\$135.00
  - c. Late Fee.....\$50.00

### B. Community Residential Care Facility Administrators

1. Application for Licensure.....\$100.00
2. Application for Re-examination.....\$65.00
3. Provisional License.....\$250.00
4. Initial Licensure Period.....\$150.00
5. Annual Renewal
  - a. Active Status.....\$150.00
  - b. Inactive Status.....\$115.00
  - c. Late Fee.....\$50.00

### C. Dual Administrators (NHA and CRCF)

1. Application for Licensure.....\$200.00
2. Application for Re-examination.....\$65.00
3. Provisional License.....\$600.00
4. Initial Licensure Period.....\$255.00
5. Annual Renewal
  - a. Active Status.....\$325.00
  - b. Inactive Status.....\$250.00
  - c. Late Fee.....\$50.00

### D. Charges for all classes of Administrators

1. Reinstatement of Lapsed License (penalty per month, not to exceed twelve months)
  - a. 1<sup>st</sup> and 2<sup>nd</sup> month.....\$50.00
  - b. 3<sup>rd</sup> – 12<sup>th</sup> month.....\$25.00
2. Licensure Verification.....\$50.00
3. Record change.....\$25.00
4. Record change and reissue of certificate.....\$50.00
5. Licensee lists.....\$10.00
6. Insufficient fund fee.....\$30.00



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**E. Application for approval of continuing education:**

1. By a sponsoring organization.....\$100.00
2. For a repeat presentation.....\$25.00
3. By an individual.....\$15.00

**Examination Fees**

**Must be paid directly to the National Association of Long Term Health Care Administrators Board (NAB). Please visit their website at [www.nabweb.org](http://www.nabweb.org).**